

**House of Delegates
Sunday, 1 October 2006
Neuqua Valley High School**

1. **Call to Order - 1:39 PM**
2. **Approval of Agenda - PASSED**
3. **Adoption of Minutes – as corrected - PASSED**
4. **Opening Remarks – General Chair, Jane Grosser**
 - Athlete Endowment fund has been transferred to a new bank.
 - Mike Laurich has been elected as Coaches Rep at Sr Champs
 - Amy Prestinario – has been elected Jr Athlete Rep at Sectionals
 - Jake moves to Sr Athlete Rep. – also, he was elected as the Central Zone Athlete Rep in Detroit
 - Goal to cluster future ISI activities on the same weekend
5. **Reports of Officers**
 - A. **Administrative Vice-Chair – Bill Welnhofer**

Executive Director (ED) Status Report

Bill recapped the process thus far including: the function of the ED (Policy v Administrator); Job description. The Executive Search Firm previous contracted was re-contacted– DHR. DHR decided that we would need to enter into a completely new contract as they determined had fulfilled their obligation under the old contract. The board decided that they would not go forward with DHR which resulted in the interviewing a number of other executive search firms. Bernstein & Associates was selected to do the search. We now have funding in place... a job description in place and a search firm in place. The search will take approximately 4 months with a goal of hiring someone in late January/early February. Bill asked the house for questions:

 - What is the job description? Jane will forward to the house.
 - Has the job description narrowed? – Yes – raise the profile of ISI; increase corporate sponsorship; professionalize the organization.
 - Will we try to recoup any of our losses from the previous search firm or is it not worth it? They believe that they have fulfilled their obligation under the original contract. We may be able to recoup some \$\$ but might not be successful.
 - Can you refresh our memory as to why we put this on hold? Fundamental issues were at stake . Most importantly – a lack of funding. The search was in place, but not the funding piece.
 - What are we waiting for if everything is in place? We were ready a couple of weeks ago but wanted to update the house of delegates before proceeding. We should be on task beginning next week.
 - Have there been any changes to the budget that the Board has approved? - Salary parameters (between \$80-100 for ED) and benefits to staff. The budget was modified to include those items you directed us to include at the last Spring HOD.
 - How did you balance the budget with a salary window? Fee increases allowed us to create a window/parameter.
 - What is the number in the budget – probably not a range?
 - Are we the first LSC to have an ED? Different structures exist from LSC to LSC.
 - Are we breaking new ground? No – while we are not modeling our position after another LSC, there are other ED in other LSC's.
 - B. **Treasurer:** Jane Grosser explained that the financial information is not included as we are having some difficulties getting our treasurer on board and up to speed. Financial reports will be updated and emailed to the house.
 - C. **Program Operations - Bob Welch**
 - Written report included in HOD Packet
 - Championship meets – goal to infuse excitement into our championship meets.
 - Officials – Questions
 - In talking with Mike Saltzstein, he stated that the Central Zone officials are holding the swimmers too long, are we going to allow slight twitches/motions that do not give them an advantage? We are having recertification clinics where interpretations will be discussed and finalized.

- I have been looking for information on the outreach program ... is their any update? The BOD approved at the last meeting to follow the National outreach model including a \$5 membership fee. ISI is continuing to work in this area and will develop this program.

D. Senior Chair - Dave Krotiak

- Written Report included in HOD Packet
- Introduced the Senior Committee members: Kevin Auger, Mike Laurich, Karl Milkereit, Bill Schalz, Maureen Sheehan and Bob Strube.
- Senior Championship LC meet does not currently have any bids.
- Athlete Assistance Program - Two Tier Athlete Reimbursement monies – designed for Senior Level athletes only to be reimbursed at a max if \$200 rather than “a share”.
- Are their any budget ramifications resulting from a change in philosophy for reimbursement? 2 trips are allowed outside of nationals. Developmental senior athletes benefit and it is the coaches discretion as to which meets they will attend. The current number of senior national level athletes in Illinois if reimbursed at the maximum rate would not exceed the budgeted amount.
- Senior Camp Vision – to have a national level athlete presence
- National Team Apparel – increases visibility of Illinois’ national level athletes
- Feedback from Athlete Reps – add social activities and opportunities for athletes when attending national level meets.
- Senior Time Standards presented – Changes were few and slight. **MOTION: To approve the Senior Champ time standards as presented. – PASSED.**
- Jane - National Senior Program report was distributed. Mark Schubert has many changes on the horizon for USA Swimming.

E. Age Group Chair – Jon Cabel

- Written report included in the HOD Packet
- Championship Meet – recommendation on the part of the committee that the LC meet be held at Sheridan in Quincy. **MOTION to accept the recommendation – Passed**
- Regional Sites – Five sites have been recommended - **MOTION to accept recommendations – Passed**
- Time Standards – **MOTION – to accept the recommended time standards – PASSED**
- Camps:
 - Feel the Power Camps
 - A Cut Above Camp
 - Age Group Elite Camp
- Central Zone/Mid-States Champs– Head coach and manger positions are available
- Zones are in Cleveland – Mega Zone 2008 in INDY.
- Questions
 - Do you have something that tells what time standards have gotten faster? Yes, difficult to read – many boys times have gotten faster.

6. Reports of Committees & Coordinators

A. Coaches Rep – Mike Laurich

- Encouraged coaches to go to the USA Swimming website to set up an account to monitor how your athletes and team are doing – compared to state, zone and national teams and athletes.
- Background check for all coaches registered with USA swimming. Program begins tomorrow 10/2. USA swimming sent letters to all coaches regarding the program. Copy of the letter is in the USAS packet with instructions. If coaches have undergone a background check through other sources, they will not meet USA swimming background requirements.
- Questions
 - Is this a one-time thing? No, it is a two-year cycle. Expiration dates will appear on coaches card – like other certifications.
 - Are all classes for CPR/first aid OK? No, curriculums, etc. must be submitted to USA swimming for certification. Only those courses listed are allowed.

B. Athlete Rep Report – Jake Grosser and Amy Prestinario –

Presented and highlighted written report including impressions and reflections on their experiences at the National convention. They promoted the inclusion of the athlete perspective in the decision-making Process and thanked the House for their continued support.

C. Officials Chair - Dave Olack

- Reported that the number of members on the Officials' committee has been increased.
- Thanked the Meet Referees that served during the past Championship meets for their service.
- Meet Referee Approval Pool – standards will be established as criteria to serve as meet referees at Championship meets
- Officials Clinics and Re-certification clinics have been established throughout the state with positive feedback and attendance.
- Questions:
 - Are their additional certification clinics scheduled and how do we find out where they will be? Use the website.
 - It seems that the clinics seem to cluster in the northern part? Frequency of clinics and a more even distribution is forthcoming.

D. Safety Chair - Kate Chronic

Written report distributed and presented to the House.

7. **Presentation & Approval of Financial Statement:** Please see item 5B.

8. **Presentation of Budget:** Please see item 5B.

9. **Unfinished Business:** None Presented

10. **Appointments, Confirmations & Elections:** Please see Item 4

11. **New Business**

- New Committee patterned after the Swimposium – Kate Chronic “Club Summit” consisting of a cross-section of representation from each club. Programming to include best practices and current practices. Schedule will be finalized in mid-November. Start looking for information at that time.
- Sue Novinsky from University of Illinois representative..... new NCAA rule that will require that college teams be scored separately from other club teams when participated in the same meets. – Mike Lawrence commented that a separate division could be created to meet that requirement.

12. **Rules & Legislation -**

Jane introduced Michael Lawrence.

A. Michael gave a background on why the packet is so lengthy. – It is very difficult to keep state rules aligned with national rules. Plans are to publish an Illinois Rule Book and at the same time, clean up some of the confusion and conflict that exists in the current document. Many rules were designed to address a specific situation and have no current application. Illinois Bylaws are published separately. 4 documents presented

- i. Illinois Swimming Rules & Regulations – Sept. 06
- ii. USA Swimming Rules – Sept. 06
- iii. Proposed Amendments – Simplified – Oct. – 06
- iv. Proposed Amendments to Illinois Rules & Regulations

B. Suggestions for moving forward –

- Streamline process – centralized the location of all rules, etc.
- Publish a rule book within 90 days of this meeting (Fall HOD meeting)
- Look closely at the intent of the rule and whether it aligns with the purpose and goal of Illinois swimming, its officials athletes, coaches, clubs and volunteers.
- Add a Rules Seminar to clarify and communicate rule changes and interpretations.
- Create a Rules Committee charged with maintaining the integrity and to interpret rules.

C. Parameters for discussion and working through the legislation packet. Michael reviewed the *Roberts Rules of Order* :

- Hold to rule that you may speak only twice to a given item.
- Allow someone to a second opportunity to speak only after all have had an opportunity to speak once on a topic.
- Limit discussion on any single item to 10 minutes.

MOTION: To accept the guidelines as presented – PASSED.

D. New Legislation from the floor requires a 90% approval for passing. Rule states “90% of those present and voting”. Discussion followed regarding how 90% is determined. Illinois Swimming HOD has traditionally followed the same practice as USA Swimming HOD convention does.

MOTION: That we interpret *present and voting* as those present in the room at the time a vote is taken . PASSED.

E. Athlete presence increased at HOD meetings is important. To that end, each club could be allowed to bring one athlete to the HOD. This athlete would have voting privileges.

MOTION: To allow one voting member senior-aged athlete from each club to attend the Spring HOD meeting. FAILED.

Discussion: Kate Chronic clarified that the proposal to include athletes was just for the spring HOD. The purpose was to include athletes as there is an athlete-track with the Club Summit program and that this might prove as an incentive to attend both. Discussion followed as to the merits and challenges of having athletes voting with or against the club delegate. Michael explained that this is a legislative change that would go beyond the Spring session and would require a 90% or 2/3 vote to reverse at a future date. He cautioned that this decision has a far reaching impact and probably needs to be more thought-out and defined before it is considered. Jane Grosser directed the athlete representatives to continue working on ways to be more athlete inclusive.

F. An extensive legislative package was presented including 56 items for consideration. Much discussion took place and items approved by the HOD have been published in the ISI Rules and Regulations Manual which has been sent to each member club.

13. Announcements:

Date for the Spring HOD meeting – Saturday, May 5th (also the date of the Club Summit event). Probably a Saturday evening with a 5:00 start. Location to be determined.

MOTION: To hold the HOD meeting on Saturday, May 5, 2007 in conjunction with the Club Summit event. PASSED.

14. Adjournment – 5:20 PM

Respectfully Submitted,

**Judy Busse
Secretary**