

Illinois Swimming Inc.
Board of Directors meeting
01/26/05
7:00 pm Illinois Swimming office

1. **Roll call:** The General Chair called the meeting to order at 7:15 pm.
Members present: Kate Chronic (safety chair), Jane Grosser (secretary), Kathleen Hagerty (treasurer), Tom Hayden (administrative Vice-chair), Michael Lawrence (immediate past General Chair), Eric Lazzari (Age Group Chair), Pam Lowenthal (Staff), Len Penkala (coaches representative), Bill Schalz (General Chair), Bob Welch (Officials Chair).
Members Absent: Dan Johnson (Senior Chair), Brian O'Neil (Program Operations), Pam Redding (Adaptive chair), Amy Funk and Payton Johnson (Athlete Representatives),
2. **Approval of the agenda:** The agenda was approved as presented with any new business to be presented under new business.
3. **Minutes:** The May, August, October, minutes were approved as written. December 29th minutes were amended and approved. The amended minutes from December 6, 2004 will be published along with the above minutes on the web.
4. **President's Report:**
 - a. Paul Asheim, CPA, hired to perform accounting services for Illinois Swimming gave an interim report. A full report will be available at the end of FY 2005 (August 31, 2005). The finance committee (as established in the Illinois Swimming by-laws) will meet quarterly to oversee the expenditures and income of Illinois Swimming. **MOTION: To amend the 2005 budget to approve expenditures for accounting services of \$5,500. 2nd, passed.** A new line item will be created in the budget called accounting services. **MOTION: To approve up to \$1000 for additional financial services until the next meeting. 2nd passed. MOTION: The treasurer to contact the accountant and get a bid for continued services throughout 2005. 2nd, passed.**
 - b. **Nominating committee:** The committee is in progress and will bring forward a slate of candidates by March to the BOD.
 - c. **Website Review:** The ISI Webmaster has been paid for his website services.
 - d. **New office Lease:** The lease was signed and the office has been moved. There is no internet access in the office yet and should be installed by February 1, 2005. The lease on the copier lease is under review. A proposal for office furniture was discussed. The office will be furnished before the next BOD meeting.
 - e. **Bid Process:** Nothing was presented
 - f. **Contracts for championship meets:** The general chair reported that some work has been done on this, no information was presented.
5. **Treasurer's report: The September, October, November and December financial statements were presented for approval. 2nd, passed.**

- a. **Investment policy:** The treasurer presented a packet of information regarding the investment policy Illinois Swimming. The treasurer will bring a specific recommendation of investment strategy to the next BOD meeting.
- 6. Action Items:**
- 7. Staff Reports:**
- a. Membership: Current membership numbers are as follows: Athlete: 12,788, Club: 108, Non Athlete: 1007. (Numbers as of 1/26/05).
 - b. Meet Sanctions: The long course meet schedule was presented.
MOTION: To approve the long course schedule as presented. 2nd, passed. A sanction report was reviewed.
- 8. Reports of Officers:**
- a. **General Chair (Bill Schalz):** See President's report.
 - b. **Administrative Vice-Chair (Tom Hayden):** The executive director job description was discussed. Discussion was held regarding how to proceed with the process of securing an executive director for Illinois Swimming.
MOTION: To create a new line-item in the budget titled, operations consultant for a total of \$12,000 (\$1500 a month through August 2005). 2nd, passed.
 - c. **Senior Chair (Dan Johnson):** no report
 - d. **Age Group Chair (Eric Lazzari):** no report
 - e. **Program Operations (Brian O'Neil):** no report
 - f. **Secretary (Jane Grosser):** No Report.
 - g. **Coaches Representative (Len Penkala):** The coach's rep. presented info on the coach of the year election process. He will work with the age group chair to finalize the process.
 - h. **Athlete Representatives (Payton Johnson and Amy Funk):** no report.
- 9. Reports of committees and coordinators:**
- a. Camps task force: no report
- 10. Reports of elected coordinators and committee chairs:**
- a. **Safety/Rules (Kate Chronic):** No report. Part 206 is still incorrect on the web. The rules chair is conducting a review of the past five years of minutes to coordinate motions and actions taken by the BOD.
 - b. **Membership and Registration coordinator:** See staff reports.
 - c. **Officials (Bob Welch):** **MOTION: TO approve Sandy Drake for the official's scholarship up to \$300.00 for World Cup. 2nd, passed.**
- 11. Other committee and coordinator reports:**
- a. **OVC (Carolyn Lambert):** No report.
 - b. **Adapted Swimming (Pam Redding):** No report.
 - c. **Records/Top 16 (vacant):** No report.
- 12. Ex-officio members of the board**
- a. **Immediate past general chair (Michael Lawrence):** No report.
 - b. **Members of the USA Swimming BOD (Michael Lawrence):** written report received. Action taken under new business.
 - c. **USA Swimming Committee Chairs/coordinators (Kate Chronic):** Report postponed until next meeting.

13. Unfinished Business: MOTION: To move to closed session 2nd passed.

14. New Business:

- a. **MOTION: To adopt the Statement of principles on ethical behavior and conflict of interest form of USA Swimming for use within Illinois Swimming. 2nd, passed.**
- b. Bill Schalz was appointed to a task force by USA Swimming for HOD analysis.

15. Resolutions and Orders: None presented.

Next meetings: Third Tuesday of the month Tuesday, February 15, March 15, April 19 at 8:00 pm at the Illinois Swimming office. March meeting to be the budget meeting.