

Board of Directors Meeting
October 22, 2003
O'Hare Airport

1. ATTENDANCE: Kate Chronic, Jane Grosser, Tom Hayden, Eric Lazarri, Michael Lawrence, Brian O'Neil, Pam Redding, Bill Schalz.

ABSENT: Brad Boswell, Kathleen Hagerty, Dan Johnson, Pam Lowenthal, Maureen Sheehan, Mark Vahle, and Bob Welch.

2. Agenda was approved as presented.

3. There are no new board members to welcome.

4. MINUTES: Board meeting minutes of the September meeting were approved as amended.

5. PRESIDENT'S REPORT:

5.1- A new complaint has been received by the BOD. The general chair will appoint a temporary panel to look into this matter. Discussion was held. **MOTION: Drew Schnack be appointed as a member of the board of review, 2nd, passed.**

5.2- Permanent office position/ job description: **MOTION: To adopt the job description as amended by the BOD. 2nd, discussion, passed. MOTION: To adopt the employee handbook as amended by the BOD. 2nd, passed.**

5.3- Camps Taskforce: The age group chair is still searching for a person to head the camps division of age group.

5.4- Club Leadership Business Management School: no progress to report

5.5- Nominating Committee: no new business discussed

5.6- Website Review:

5.7.1- Compensation of Webmaster: The chair has spoken with the Webmaster regarding compensation, nothing has been firmed up, discussion will continue. A company has contacted Illinois Swimming about advertising on the Illinois Swimming website. **MOTION: To establish a directory listing, with a link to e-mail on the Illinois Swimming website for businesses offering coaches safety training, CPR, first aid. Businesses would be charged \$120.00/year to be listed. 2nd, passed.**

5.7-Planning calendar: no report

6. TREASURER'S REPORT:

6.1 **MOTION: The treasurer's report was accepted as presented.** The office printer needs to be updated as well as the monitor. The office is also in need of a new chair. The General Chair will help with this matter.

MOTION: To approve reimbursement for airfare up to \$500.00 for Maggie Wike to attend an adapted swimming workshop in Colorado Springs. 2nd, passed.

6.2. Financial records handoff: no discussion

7. No action items presented.

8. Staff reports

a. Membership: no report

b. Meet sanctions: no report

9. Reports of officers

a. General chair- See president's report.

b. Administrative vice-chair: no report

c. Senior vice-chair: See written report

d. Age group vice-chair: See Written report

e. Program operations vice- chair: no report

f. Secretary: no report

g. Coaches rep: no report

h. Athletes rep: no report

10. Reports of committees and coordinators

a. Camps task force: See president's report

11. Elected coordinators and committee chairs

a. Safety coordinator: no report

b. Membership/registration coordinator: no report

c. Officials committee chair: See written report

12. Other Committee and Coordinator Reports

a. OVC: no report

b. Adapted swimming: no report

c. Records/top 16 tabulation: no report

13. Ex-officio members of the board
 - a. Immediate past general chair: no report
 - b. Members of the USA Swimming BOD: no report
 - c. USA Swimming committee chairs/coordinators: no report.
14. Unfinished business: Plaques of appreciation were presented to Michael Lawrence, Cathy Harris, Gary Tracy, Tom Coons, and Beth Walker, for their past service to the Board.
15. New business: none presented.
16. The Immediate Past General Chair: no report
17. Resolutions and orders: no report
18. NEXT MEETING DATE: November 18, 2003 8:00 pm conference call.
19. Adjournment: 10:15 pm

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