

Illinois Swimming Board of Directors

June 14, 2006

Meeting called to order at 7:40 PM at the ISI Office Board Room.

1. Roll Call

Voting members present: Jane Grosser (General Chair), Bill Welnofer (Admin. Vice Chair), Bob Welch (Program Op Vice Chair), Kate Chronic (Safety Chair). Judy Busse (Secretary) via conference call.

Non-Voting members present:: Dave Olack (Chair – Officials Committee), Pam Lowenthal (Registration/Membership, Coordinator Top Ten Times/Records),

Voting members absent:: Kevin Hodges (Treasurer), Jon Cabel (Age Group Chair), Jason Turcotte (Sr. Vice Chair), Amy Funk (Sr. Athlete Rep), Len Penkala (Coaches Rep)

Non-Voting members absent: Jake Grosser (Jr. Athlete Rep), Drew Schnack (Review Section Chair), Bill Schalz (Past General Chair), Michael Lawrence (Ex-Officio Member).
2. Approval of the Agenda **Motion: To approve agenda. 2nd. Passed**
3. Reading, correction and adoption of minutes **Motion: To approve as presented. 2nd. Passed**
4. General Chair's Report (Jane Grosser)

Jane passed out information

 - 4.1. USAS Convention – two packet for USAS – one from USA swimming (attendance details) and the second, Illinois swimming information. Travel plan details, itineraries, etc. Delegates should please return information to Pam Lowenthal **MOTION: To establish the reimbursement rate for mileage as published by the IRS for delegates planning to drive to the 2006 USAS Convention. 2nd. Passed.**
 - 4.2. Reimbursement for BOD meetings. Discussion regarding mileage reimbursement for board members attending regular monthly meetings and what typical for non-profit volunteer board members. Pam will do an investigative report to present at the next board meeting.
 - 4.3. Senior Chair appointment. Jane recently received Jason Turcotte's resignation which was effective immediately and she is continuing the search for a qualified appointee and hopes to announce a replacement shortly.
 - 4.4. Personnel committee update: The committee met via conference call and was able to rework the job description for the ED and plans to present a final job description to the board by July 1st.
 - 4.5. Central Zone survey regarding date preferences for the two 2008 Central Zone Meets. Three choices: 1) August 1-3 and Aug. 8-10; 2) August 8-10 and Aug. 15-17; or 3) both meets on August 8-10. After discussion the board decided to recommend option 3.
 - 4.6 Jane will mail a updated copy of the budget to all board members.
5. Administrative Vice-chair (Bill Welnofer)
 - 5.1. Investment policy –

Bill presented key points in the policy proposal and suggested that we establish a philosophy regarding what to do with surplus monies.. Bill will finalize the policy for presentation at a later date. Bill also discussed previous investment decisions and is looking at other options that might prove to have a more favorable financial return. Jane thanked Bill for his time and effort in addressing this extremely complex and important area.

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MOTION: To move into closed session to discuss contract matters. 2nd. Passed.

MOTION: To return to open session. 2nd. Passed.

MOTION: To Authorize Jane Grosser to sign to audit contract as presented. 2nd. Passed.

6. Treasurer's Report No Report.
7. Program Operations Vice-chair (Bob Welch)
 - 7.1. Age Group Championship referee
Committee is recommending Sandy Drake. **MOTION: To accept the recommendation to assign Sandy Drake as the Meet Referee for the upcoming Speedo Long Course Age Group Championship meet. 2nd. Passed.**
 - 7.2. Championship meet contract Bob presented the final revision of the contract. Discussion followed on the details of the contract including Advertising/Sponsorship expectations and Broadcasting Rights. **MOTION: To approve the Illinois Championship Meet Agreement Contract and the attached Addendum as presented. 2nd. Passed.**
 - 7.3. Facility use contract: Discussion regarding the presentation of the facility agreement form and the challenges that exist when facility contractors (high schools, etc.) will not confirm or enter into an agreement prior to a specific date (i.e. July 1st) making "12 months in advance" impossible. The suggestion was made to require the meet bid awardee to present facility confirmation by a specific date.
 - 7.4. OME for Sr. Champs update: Discussion and status of the pre-meet logistics and plans for a detailed review of the procedure post-meet analysis was presented.
 - 7.5. Meet Sanctioning Task Force Jane asked Bob to forward a listing of coaches to be part of this task force and asked that Kate Chronic be included on the task force. The task force will take a look at other LSC procedures for meet sanctions, facility availability, calendar scheduling, and the impact on the training schedule of athletes.
 - 7.6. Website issues: We are currently having some challenges accessing and making changes on the ISI website. **MOTION: That Illinois Swimming purchase a copy of the Dream Weaver program for use with the website. 2nd. Passed**
Bob also shared plans to upgrade many areas of office technology.
8. Senior Vice-chair No Report
9. Age Group Vice-chair No Report
Jane will follow-up with Jon Cabel on agenda items.
10. Coach Representative No Report
11. Athlete Representative No Report
12. Safety Coordinator (Kate Chronic)
Kate will have the 2nd quarter statistics for presentation at the July meeting. Kate also expressed a concern regarding what appears to be a disregard for the printed meet warm-up procedures at many meets. Discussion followed. Jane directed Kate to identify what some of the issues are and what are some

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recommended solutions for presentation at the next meeting. Kate expressed a need for safety education at all levels of meet management.

13. Officials Chair (Dave Olack)

Dave reported that after reviewing the Illinois Swimming rules, he found that every member of the official's committee is required to be a certified official making it difficult to include a coach or athlete on the committee. It was suggested that coaches or athletes could have advisory status or non-voting status and still be a part of the committee.

13.1. Officials recertification plan - no changes to report.

13.2. Clinic coordinator - will be selected from the new listing of committee members.

13.3. Admin referee taskforce - discussed standardization of procedures for the upcoming championship meets.

13.4. Officials page on website - a work in progress

13.5. Scholarship guidelines - existing guidelines to be reviewed and recommendations will be made for adjustments or changes will be presented at the July meeting.

14. Membership Report (Pam Lowenthal)

Pam announced that a part-time office employee has been hired and has done an outstanding job to date. Membership report: 15,281 athletes; 1293 non-athletes; 111 clubs; 1 club pending.

15. Meet Sanction Report - report

16. Other Committee & Coordinator Reports

MOTION: To accept the Illinois Swimming Club Support report authorizing payment for attendance at 2006 Spring National Meet. 2nd. Passed.

17. Ex-Officio Members of the Board

Jane received a written report from Michael Lawrence including an update in the following areas.

17.1 NCAA Task group

17.2 Diversity: Chicago Market

17.3 Rules and Regulations task force update. When did the board want the Rules/Regs updated? The board recommends that we wait until after the fall HOD meeting to publish an updated so that the publication is accurate.

17.4 Motions from previous report – tabled until Michael can present these items in person.

18. Unfinished business

18.1 Comprehensive financial plan for salary support of ISI employees

Generally, the feedback from the membership was minimal (approximately 10 email responses).

Discussion followed regarding the feeling that many possible areas were overlooked when the financial package was put together. The Board wanted to clarify that the approved \$.50 increase in event entry fees from \$2.50 to \$3.00 in timed final events and from \$4.00 to \$4.50 for prelim-final events.

18.2 HOD motion for additional benefits for ISI staff - currently working on this item with the personnel

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committee and financial committee

19. New Business

19.1 Pam Lowenthal reported that Illinois Swimming has been asked to participate in a pilot program requiring background screening for all current and future coaches. TCI Logic is expected to be the company contracted to provide this service to pilot participants and eventually all LSC's in the nation. Discussion followed regarding the program; the impact on Illinois swimming and potential Board of Review due process proceedings. Model LSC.. protecting the athlete Input in the process/filters
MOTION: That Illinois Swimming become involved in the USA Swimming pilot program requiring background checks for coaches. 2nd. Passed.

20. Action Items – none

21. Meeting Schedule

Pam Lowenthal will put together a listing of meeting dates through July 2007. Standard meeting dates will be the 2nd Wednesday of each month at 7:30 PM. Adjustments in the standard meeting schedule through the end of the year include: No meeting in August; September meeting moved to the 20th with a scheduled conference call; October 11th meeting as a scheduled conference call. Next meeting will be July 12, 2007 at the ISI Office beginning at 7:30 PM.

22. Adjournment: Meeting adjourned at 10:25 PM.

Respectfully Submitted,

Judy Busse, Secretary