



Illinois Swimming, Inc.  
1400 E. Touhy Avenue  
Suite 245  
Des Plaines, IL 60018  
Phone: 847.824.1596  
FAX: 847.824.1726

DATE

HOST CLUB CONTACT  
HOST CLUB  
ADDRESS  
CITY, IL, ZIP

Re: **ILLINOIS SWIMMING AGE GROUP CHAMPIONSHIP MEET AGREEMENT**

Dear **HOST CLUB CONTACT**,

Illinois Swimming, Inc. ("ISI") is delighted to grant to **HOST CLUB** (the "Host") the right to host the **YEAR Short Course or Long Course Speedo® Illinois Swimming Age Group Championship Meet** at the **FACILITY NAME** on **MEET DATES**(the "Meet") subject to the following terms and conditions:

- (1) The Host shall conduct the Meet in accordance with the rules and regulations of USA Swimming and Illinois Swimming in effect on the date of the Meet (collectively, the "Rules"), and the Host shall have complete responsibility for the conduct of the Meet except as may otherwise be provided in the Rules or this Agreement.
- (2) ISI shall have exclusive jurisdiction and control over the conduct of the swimming competition, officials, athletes and coaches at the Meet.
- (3) Unless otherwise specifically provided in the Rules or this Agreement, all costs and expenses, of any nature whatsoever, of hosting and conducting the Meet, shall be borne by the Host and not by ISI.
- (4) The Host shall abide by all terms of sponsorship listed on ADDENDUM "A" attached hereto. Additional sponsorship agreements may be entered into by ISI prior to the meet event date. New sponsorship agreements will be outlined via additional ADDENDUMS and Host shall abide by all terms of said sponsorships. Host shall not be permitted to enter into any sponsorship agreement, or allow signage in the venue, which competes with vendors of Illinois Swimming's marketing partners.
- (5) The Host shall post "Psych Sheets" on-line and distribute entry lists for the Meet to all coaches at least 24 hours prior to the first day of competition. The Host shall also publish "Heat Sheets" for each session of the Meet. Prior to the start of the Meet, ISI shall provide Host with no more than six (6) pages of "ad copy" along with instructions for the placement of provided "ad copy" with the distribution of "Heat Sheets". All "Psych Sheets" and "Heat Sheets" shall be in the form and substance reasonably satisfactory to ISI.

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(6) ISI, at its cost, shall provide all awards for the Meet to the Host at least two weeks prior to the start date of the Meet.

(7) Any use by or on behalf of the Host of ISI trademarks or tradenames, including logos or designs, shall be subject to the prior approval of ISI which approval may be granted or denied by ISI in its discretion. If the Host desires to distribute any merchandise with ISI trademarks or trade names affixed, the Host shall submit artwork depicting the proposed use of such trademarks or trade names at least sixty (60) days prior to the initial proposed distribution, and ISI shall grant its approval, approval subject to conditions or denial within fifteen (15) days of the Host's submission to ISI.

(8) The Host shall be responsible for crowd control and security at the Meet, and shall take such measures to supervise the venue throughout the Meet that are reasonably necessary to protect the safety and well being of all authorized persons attending the Meet. ISI shall have no responsibility in this regard. Additionally, the Host shall be solely responsible for providing adequate timers to properly conduct the Meet prior to the start of each session.

(9) ISI shall have all rights to broadcast or transmit media coverage, regardless of the form, including radio, television, cybercasting or any other printed or electronic media, of the Meet. If ISI elects to broadcast or transmit media coverage of the Meet, ISI shall notify the Host of such election by thirty (30) days prior to the initial entry deadline whereupon the Host shall provide ISI with access to computers, phone lines, electrical outlets and other communication equipment or devices reasonably available at the venue that may be necessary to facilitate media coverage of the Meet. Subject to any reasonable terms or guidelines imposed by ISI with which the Host shall comply, the Host may broadcast or transmit media coverage of the Meet in any manner that does not interfere or diminish ISI's broadcast or transmission of the Meet.

(10) Immediately upon completion of competition and official review of final results, the Host will provide an electronic file of the Meet results to the ISI office for publication on the ISI website.

(11) Within fourteen (14) days of completion of the Meet, the Host shall provide to ISI a final report of all items of income and expense arising from the Meet together with any payment due ISI.

(12) In the event of a breach of this agreement by one party, the non-breaching party may terminate this agreement by giving seven (7) days prior written notice of such alleged breach to the breaching party, unless such breach has been cured during such period to the reasonable satisfaction of the non-breaching party. Any dispute under this agreement shall be submitted to arbitration before the Illinois Swimming Board of Review in accordance with the rules and regulations governing that body, and any final decision made by that body shall be binding on the parties.

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(13) Upon notice by ISI to the Host at least thirty (30) days prior to the initial entry deadline for the Meet, all meet entries for the Meet shall be administered by ISI, at its expense, through USA Swimming's online meet entry ("OME") system and the Host shall use its best efforts to comply with all policies and procedures applicable to this system and to cooperate with ISI in this regard.

(14) Payments for entries and surcharges from OME will be received by ISI from USA Swimming and paid to the Host minus the required portion of the athlete surcharge payable to ISI.

(15) If the Host enters into any agreement with a third party to photograph athletes for commercial purposes, the Host shall provide in such agreement, in form and substance reasonably satisfactory to ISI, that ISI shall have unlimited access to all such photographs at no cost to ISI without restriction on their use.

(16) At its sole cost and expense, the Host will supply and install at the Facility an automatic and backup timing system, as well as, computer systems and equipment operating the latest version of HyTek connected to at least (1) one computer and (1) one printer. Network version of HyTek is recommended to allow for additional computers as needed to sufficiently conduct the Meet in an efficient manner without undue delay. The Host shall also provide at its expense, an experienced timing operator and HyTek (Meet Manager) computer operator for all sessions of the Meet, as well as, a public address announcer reasonably satisfactory to ISI to work all sessions of the Meet and will staff in an accessible area a table or other reasonable space for the implementation of Championship Meet procedures (i.e. Clerk of Course, etc.) pursuant to ISI Rule 206.

(17) At least thirty (30) days prior to the start of the Meet, at a time mutually acceptable to the Host and ISI, the Host will arrange and participate in a "walk through" of the Facility with representatives of ISI.

(18) Failure to fulfill all requirements of this agreement may result in penalties up to and including future disqualification from Championship Meet bid applications.

If the foregoing terms and conditions are acceptable to you, please indicate your agreement by signing in the space designated on the Signature Page and initialing on each page of this agreement.

Thank you very much for your support of Illinois Swimming.

Initial \_\_\_\_



**SIGNATURE PAGE**

Very truly yours,  
Illinois Swimming, Inc.

By: \_\_\_\_\_  
Peter Kozura  
Executive Director

Accepted and agreed to:  
[Host]

By: \_\_\_\_\_  
**HOST CLUB REPRESENTATIVE / MEET DIRECTOR SIGNATURE**

Please sign and return by **DEADLINE DATE**. Enclosed copy is for your records.

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## CHAMPIONSHIP MEET AGREEMENT ADDENDUM "A"

### Sponsorships

**Speedo** is the exclusive Title Sponsor for all Illinois Swimming Championship Meets. The championship meets will be named, and the Host will make appropriate reference to such meets, respectively, as follows:

Speedo® Illinois Swimming Regional Championship Meets  
Speedo® Illinois Swimming Age Group Championship Meet  
Speedo® Illinois Swimming Senior Championship Meet

The Speedo® logo/name shall be the only name on any merchandise, flyers, banners, event staff shirts/caps/uniforms, etc. in combination with the following terms and titles: "Illinois Swimming, Inc", "ISI", "Age Group Championship", "Regional Championship", "Senior Championship" or any combination of the above.

**The Swim Team Store** is the exclusive swim-related equipment vendor for all ISI Championship Meets and will be present at all sessions. The Swim Team Store will provide Host Club an accrual of 15% of gross revenues and guarantees a minimum accrual of \$250.

**Northwest Designs** is the exclusive event-related merchandiser for all ISI Championship Meets and will be present at all sessions. Northwest Designs will provide Host Club an accrual of 20% of gross revenues. Northwest Design will work with Host Club, in conjunction with ISI, to create event logos and merchandise offerings. Host Club, at its discretion, can choose to work with, or create event logo through other sources. Logo design will need to be approved by ISI prior to submission to Northwest Designs.

### Signage

Full venue signage and banners shall be provided by ISI to the Host within 48 hours prior to the start of the Meet, and shall be displayed by the Host as provided below. At each of the Championship Meets above, one banner shall be displayed on or above the awards podium visible while athletes are on the stand. In addition, at the Age Group and Senior Championship Meets banners shall be displayed as follows:

- One banner at the entrance where the cost for admission and for heat sheets is paid
- One banner on the pool deck directly facing and with clear visibility to the area of the stands in which the largest number of spectators is seated
- One banner on the pool deck immediately behind the starting blocks with clear visibility to the spectator seating area

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This provision does not restrict any participating club/team from placing its team or club banners throughout the venue as long as they do not violate the Exclusivity clause listed above. Security and return shipping to ISI office of all sponsor signage is the responsibility of the Host.

### **Public Relations/Publicity/Promotions**

The Speedo® logo/name shall be included in any of the below listed items in regard to Championship meets:

- Inclusion in all print, outdoor, and/or broadcast advertising for the meet
- Inclusion on event promotional items (posters, flyers, psych sheets, heat sheets, apparel, etc. – logo or name)
- Event driven promotional radio or television schedule
- Event driven outdoor (billboard, vehicle, public transportation)
- Sponsor/retailer share media (themed display ads, 30/30 or 15/15 broadcast)

### **Information Technology**

The Host shall provide a link to all sponsor company websites on any webpage created specifically for the Meet. All references to the named event shall meet the requirements listed above under the Sponsorship Type clause listed above.

### **Other Sponsors**

Subject to the prior approval of ISI, which approval shall not be unreasonably withheld, sponsors other than those listed at the bottom of this document may be solicited by the Host for financial support, provided that the terms of any such sponsorship do not violate the terms or conditions of the Speedo or any other sponsorship agreement to which ISI is a party. ISI has the right to determine whether any sponsorship agreement proposed by the Host violates any sponsorship agreement with ISI, and such determination shall be binding on the Host unless such determination by ISI is clearly shown to have been arbitrary and capricious.

### **PA Announcements**

At least once during each session of the Meet, or as otherwise directed by ISI during any “down” time during the Meet, the Host shall make public address announcements provided by ISI to the Host.

### **Listed Sponsors**

Speedo  
The Swim Team Store  
Northwest Designs

Hilton Hotels  
AthletiCo  
Discover Card

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