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BID INFORMATION

- This bid packet includes information on each Championship event that Illinois Swimming conducts throughout a one-year period.
- Each of these events is open for bid from USA Swimming Chartered Clubs in good standing belonging to the Illinois LSC.
- Short Course Illinois Swimming Championship (Age Group, Senior and Regionals) bids are due **March 1st of the preceding year.**
- Long Course Illinois Swimming Championship (Age Group, Senior and Summer Regionals) bids are due **August 1st of the preceding year.**
- Short Course Championship hosts will be announced at the Illinois Swimming Spring House of Delegates Meeting of the preceding year.
- Long Course Championship hosts will be announced at the Illinois Swimming Fall House of Delegates of the preceding year.
- Before submitting Bid please refer to Championship Meet contract EXAMPLE to be certain that responsibilities of agreement can be fulfilled.



How are the Age Group Championship Meets awarded?

- All championships meets are awarded under the Illinois Swimming Rules and Regulations Article 205.3 which states:

“ISI Championship Meet shall be awarded by the Board of Directors of Illinois Swimming pursuant to the recommendations of the Senior/ Age Group Committee of Chair.”

What factors are taken into consideration for selecting a meet host?

- Past experience in running Championship Meets.
- Experience in running “on the schedule” meets.
- Numbers of parental volunteers able to successfully manage the championship meet.
- Coaching staffs involvement within ISI activities.
- Continuing education of coaches through ISI, ASCA or USA Swimming.
- Parental involvement of club members who are ISI Certified Officials or Non-Athlete members.

Other factors that will be taken into account for selection:

- What makes your bid different from the others, why and how will it stand out from amongst the other submittals?
- How will your bid help Illinois Swimming fulfill its mission of “supporting the growth and development of our membership... to promote the sport...and to support our athletes and membership to achieve excellence in swimming.
- What is your Club’s vision of the Meet?
- How does your bid demonstrate a commitment to Illinois Swimming? to the sport?.....to the participants?.....to the spectators?



**What technical factors are considered in choosing a suitable site?
(All technical factors covered in detail in USA Swimming Rules and
Regulations Articles 103 and 104)**

What other site factors outside of the competition course are considered?

- Automatic timing system and readout boards
- Public Address System
- Swimmer's Rest Area
- On-Site rooms for Coaches and Officials Hospitality, Meetings and Ready Room for finals.
- Restrictions and limitations imposed by site management
- Parking capacity
- Hotel accommodations
- Meet/ participant enhancements



BID APPLICATION IS FOR:

(Check which applies)

- Age Group ___ Short Course / ___ Long Course
- Regional ___ Short Course (Winter) / ___ Summer
- Senior ___ Short Course / ___ Long Course

Hosting Club Information

Name of Club: _____ (Club Code) _____

No. of Years Chartered with ISI: _____

Club Mailing Address: _____

Are you registered as a Club with any other organization involved in competitive swimming? (Y/N) _____ If Yes, what organization? _____

How many Championship Meets has your Club hosted in the past 5 (five) years?

- Regional Championship ___ Short Course (Only)
- Age Group Championship ___ Short Course / ___ Long Course
- Senior Championship ___ Short Course / ___ Long Course
- Other ISI Sanctioned Events _____

Meet Director Information

Name of Meet Director: _____

Phone Number Days _____ Evening _____

E-Mail: _____

Meet Director accessible during the day for Pre Meet Planning Sessions? (Y/N) _____

List previous Open Competition or Championship Meets hosted in the past 5 (five) years that you were Meet Director for:

On an average what were the following numbers at these meets:

Number of teams participating _____

Number of athletes entered _____

Number of coaches attending _____

Entry Chairperson Information

Name _____

Phone Number (Days) _____ (Evening) _____

E-Mail: _____

Entry Chair accessible during the day for Pre Meet Planning Sessions? (Y/N) _____

Please list Open Competition or Championships Meets in the past 5 (five) years that you were Entry Chairperson for:

On the average what was the number of entries per meet: _____

Safety Coordinator Information

Name _____

Phone Number (Days) _____ (Evening) _____

E-Mail _____

Safety Coordinator accessible during the day for Pre Meet Planning Sessions? (Y/N) _____

Please list Open Competition or Championship Meets in the past 5 (five) years that you were Safety Coordinator for:

Meet Specifics:

Name of Pool _____

Location of Pool _____

Entry Checks are to be made payable to _____

Scratch Fax Phone Number: _____

Costs:

Admission \$ _____ Psych Sheet \$ _____

Prelim/Final Heat Sheets \$ _____

Parking \$ _____ Final Results \$ _____

Timing System

Type and Model _____

Touch Pads: _____

Button Back Up _____

Number of Starting Speakers _____

Number of line (lanes) on readout board _____

Public Address System

In Pool Area _____ in locker rooms _____

In swimmers rest area _____

Are acoustics acceptable in doors? _____

Swimmers Rest Area

Convenient to Competition Course? _____

Distance from Competition Pool? _____

Locker Room Facilities (describe briefly) _____

Will you have Available

Hand Bells for Distance Events? _____

Lap Counters for Distance Events? _____

Pool Specifications

Age of Pool _____

Indoor

Outdoor

Lanes: Number _____ Length _____ Width _____

Depth: Start End _____ Middle _____ Turn End _____

Outside buffer lane lines (Y/N) _____

Deck Space Behind Start _____ Lane One Side _____

Opposite Side _____ Turn End _____

Starting Blocks

Brand _____

Length of Platform _____

Width of Platform _____

Degree of Slant _____

Height above Water _____

Numbered both sides _____

Numbered correctly

(Right to Left as swimmers face course) _____

Number of Supports _____

Non-Skid Surface _____

Does Pool have a water heater? _____

Does Pool have a cooling system? _____

Guarantee correct temperature range? _____

Air Temperature Control (indoor)? _____

Lighting foot-candles at water surface 10:00am _____ 8:00pm _____

Certification of Pool Length applications on File with USA Swimming?

(Y/N) _____ If No, please attach certification to application

Seating Capacity _____

Other

Briefly describe Hotel accommodations:

Briefly describe Parking facilities & Cost if applicable:

If venue is outdoor, briefly explain seating / shelter accommodations:

Other Enhancements:

By submitting this bid I acknowledge that I have read the Championship Meet Agreement EXAMPLE and am willing and able to abide by all requirements of said agreement:

Signature of Club Representative **Date**



BID APPLICATION

PLEASE SUBMIT A WRITTEN DESCRIPTION OF ANY OTHER COMMITMENTS YOU WILL MAKE FOR THE ATHLETES, COACHES, OFFICIALS AND SPECTATORS THAT WILL ENHANCE YOUR EVENT.

BE SURE TO INCLUDE THE FOLLOWING:

- ANY LIMITATIONS AND/OR REQUIREMENTS PERTAINING TO THE SITE DICTATED BY SITE MANAGEMENT.
- A FACILITY SCHEMATIC DIAGRAM (OVERVIEW AND SIDEVIEW INDICATING DIMENSIONS).
- PARENTAL INVOLVEMENT OF CLUB MEMBERS WHO ARE ISI CERTIFIED OFFICIALS OR NON-ATHLETE MEMBERS.
- NUMBERS OF VOLUNTEERS ABLE TO SUCCESSFULLY MANAGE MEET.