



## OFFICIALS REGISTRATION AND RECERTIFICATION PROCEDURE - 2009

**1** Complete the enclosed *USA Swimming 2009 Non-Athlete Registration Application*. All officials must be non-athlete members of USA Swimming. This registration is done on a **calendar year** basis.

**2** Pay the USA Swimming registration fee of \$60.00 (\$102.00 for a family membership). (Make check payable to Illinois Swimming).

**NOTE:** The registration process is quicker and simpler if you send an individual check. If your club pays this fee for you, please seek reimbursement after you have registered.

**3** Complete the enclosed *Illinois Swimming Officials Annual Registration Application*. Be sure to include your current e-mail address (print legibly) if you wish to receive updates from the ISI Officials' Committee.

**4** Provide documentation of session recertification requirements met during 2008:

- o Administrative Judges: 4 meet sessions worked\*
- o Stroke & Turn Judges: 10 meet sessions worked\*
- o Starters: 10 meet sessions worked
- o Referees: 10 meet sessions worked; 6 CEUs earned

\*NEW Administrative and Stroke & Turn Judges who attended a Spring 2008 training clinic are required to work 2 and 5 sessions, respectively. These sessions are above and beyond training sessions, and must be at Illinois Swimming/USA Swimming sanctioned meets.

**NOTE:** Session requirements are tabulated on a calendar year basis. If you have not yet met this requirement, you may choose to wait until you have completed your sessions to register and recertify, OR you can send in your USA Swimming registration now, and send in your session card when you have fulfilled your session requirements.

**5** Perform one of the following:

- o Attend one of the Officials' Recertification clinics during the Fall of 2008 (as posted on the ISI Officials' webpage)

***OR***

- o **Online:** Complete and pass with a score of 80% or above the required 2009 Re-Certification test(s) for your level (Please be certain to select the "Re-Certification" test from the). Click the test link on the ISI website Officials section, or go directly to [http://www.usaswimming.org/Online\\_Testing](http://www.usaswimming.org/Online_Testing). Once logged into the USA Swimming website, please be certain to select the "Re-Certification" test from the "Start Test" pull down. Results are sent directly to the ISI Officials Committee and recorded for your recertification.

### RECERTIFICATION TESTS REQUIRED:

Certification Level	Tests
Stroke & Turn Judge	Stroke & Turn
Administrative Judge	Timer, Timing Judge, Clerk of Course
Stroke & Turn and Administrative Judge	Stroke & Turn, Timer, Timing Judge, Clerk of Course
Starter	Starter
Starter and Administrative Judge	Starter, Timer, Timing Judge, Clerk of Course
Referee	Referee
<b>NOTE:</b> Trainees shall take tests for their highest certification level. USA Swimming has revised the Starter and Referee Recertification tests to incorporate all Stroke & Turn and Starter requirements each respective comprehensive test.	

**NOTE:** You will receive your 2009 credentials in the mail:

- The Illinois Swimming Office will process your 2009 USA Swimming membership and send your laminated USA Swimming non-athlete membership along with your new officials credential. You must display this on deck during all meet sessions that you work. A new session card will also be issued for your use.
- **Please allow three weeks for processing.**

**?** Contact Kim McBride, Officials' Registrar Coordinator, at (847)824-1596 or [Kimberly-mcbride@sbcglobal.net](mailto:Kimberly-mcbride@sbcglobal.net)

Your current level of Certification as of 7/31/08 is:

- Judge
- Admin
- Starter
- Referee
- Training

If the level indicated on the ISI Officials webpage is incorrect, please contact the ISI office.



**Office Use Only**

- USA-S dues paid
- Session card
- Other \_\_\_\_\_
- Member card sent  
Date \_\_\_\_\_

## OFFICIALS ANNUAL REGISTRATION APPLICATION

Registration Year: **2009**

Date: \_\_\_\_\_

Club Affiliation: \_\_\_\_\_ Club Code: \_\_\_\_\_

**Current Certification Level:**  
(Check One Box)

- Administrative Judge (A)     Stroke & Turn Judge (J)
- Administrative and Stroke & Turn Judge (AJ)
- Starter (S)     Administrative Judge and Starter (AS)
- Referee (R)

Number of years at current level: \_\_\_\_\_

Name: \_\_\_\_\_  
Last
First
Middle Initial

Mailing Address: \_\_\_\_\_  
Street
City
State
Zip Code

Telephone: Home (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_ Mobile: (\_\_\_\_) \_\_\_\_\_

E-Mail Address: **(PRINT CLEARLY)** \_\_\_\_\_  
 (Please provide an e-mail address, as this is our most commonly used form of communication with officials).

Please DO NOT publish my contact information on the Illinois Swimming website.

### REGISTRATION FEES

- 2009 USA Swimming Non-Athlete Membership Individual (Includes one \*USA-S rule book) ..... \$60.00
- 2009 USA Swimming Non-Athlete Membership Family (Includes one \*USA-S rule book)..... \$102.00

\*Refers to USA Swimming Rule Books which are shipped by USA Swimming in Colorado Springs, CO after January 1, 2009.

**All ISI Officials must be current Non-Athlete Members of USA Swimming.**  
**PLEASE include your completed 2009 USA Swimming Non-Athlete Registration Application with this form.**  
 (If your club pays this fee, please submit your individual check and seek reimbursement. Group registrations can slow down the recertification process.)

**Make check payable to: ILLINOIS SWIMMING, INC.**