

Illinois Swimming, Inc - Training and Certification Standards for Officials

Position	Min Age	Education & Training*	Evaluation & Certification*	Annual Renewal*
Timer	11	Attendance at pre-meet briefing. Performance monitored by meet referee or designee	N/A	N/A
Stroke and Turn Judge	18	<p>Join USA Swimming as a Non-Athlete member.</p> <p>Attend an ISI Officials Stroke and Turn clinic and pass the Officials – Stroke & Turn USA Swimming Certification test with a grade of 80% or better.</p> <p>Relay Take-Off and Chief Judge Positions are also covered in this clinic</p>	<p>On deck written evaluation by a Trainer for a total of 4 sessions at no less than 3 sanctioned meets with at least 2 different Trainers.</p> <p>Evaluations must be signed by a Trainer and the Meet Referee. Signed evaluations must be sent by the Trainee to the ISI office. The Trainee session will also be listed by the Meet Referee in the Meet Sanction Report sent to the ISI office.</p> <p>The temporary ISI certification/session card should be used as proof of clinic attendance for training. All on-deck training sessions will count toward the minimum session requirements for Annual Renewal.</p> <p>ISI certification/session card will be issued by the Official's Chairman or their designee after notification by the ISI office that on-deck training requirements and completion of the USA Swimming certification test have been met.</p>	<p>10 sessions are required to be worked during the calendar year. Trainees attending clinics after March 1 need 5 sessions in that calendar year.</p> <p>Must take the Re-certification – Stroke & Turn/Timer test sometime during the even numbered calendar years with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee. If the initial test was taken in the even numbered year, the re-certification test is not required for that year.</p>
Administrative Judge	18	<p>Join USA Swimming as a Non-Athlete member.</p> <p>Attend an ISI Officials Administrative Judge clinic and pass the Timer, Clerk of Course, and Timing Judge USA Swimming Certification tests with a grade of 80% or better.</p>	<p>On deck written evaluation for a total of 2 sessions.</p> <p>Evaluations must be signed by a Trainer and the Meet Referee. Signed evaluations must be sent by the Trainee to the ISI office. The Trainee session will also be listed by the Meet Referee in the Meet Sanction Report sent to the ISI office.</p> <p>The temporary ISI certification/session card should be used as proof of clinic attendance for training. All on-deck training sessions will count toward the minimum session requirements for Annual Renewal.</p> <p>ISI certification/session card will be issued by the Official's Chairman or their designee after notification by the ISI office that on-deck training requirements and completion of the USA Swimming certification test have been met.</p>	<p>4 sessions are required to be worked during the calendar year. Trainees attending clinics after March 1 need 2 sessions in that calendar year</p> <p>Must take the Re-certification – Timer, Clerk of Course, and Timing Judge tests sometime during the even numbered calendar years with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee. If the initial test was taken in the even numbered year, the re-certification test is not required for that year.</p>

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Starter	18	<p>Must be a USA Swimming Non-Athlete member.</p> <p>Must have worked as a certified Stroke & Turn Judge for at least 20 sessions prior to attending the Starter clinic.</p> <p>Attend an ISI Officials Starter clinic and pass the Officials – Starter USA Swimming Certification test with a grade of 80% or better.</p>	<p>On deck written evaluation by a Trainer for a total of 5 sessions at no less than 3 sanctioned meets with at least 2 different Trainers.</p> <p>Evaluations must be signed by a Trainer and the Meet Referee. Signed evaluations must be sent by the Trainee to the ISI office. The Trainee session will also be listed by the Meet Referee in the Meet Sanction Report sent to the ISI office.</p> <p>The temporary ISI certification/session card should be used as proof of clinic attendance for training. All on-deck training sessions will count toward the minimum session requirements for Annual Renewal.</p> <p>ISI certification/session card will be issued by the Official’s Chairman or their designee after notification by the ISI office that on-deck training requirements and completion of the USA Swimming certification test have been met..</p>	<p>10 sessions are required to be worked during the calendar year; 4 of these sessions must have been as a starter.</p> <p>Must take the Re-certification – Starter test sometime during the even numbered calendar years with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee. If the initial test was taken in the even numbered year, the re-certification test is not required for that year.</p>
Referee	21	<p>Must be a USA Swimming Non-Athlete member.</p> <p>Must be a certified Starter for at least one year and have worked at least 20 sessions since certification as a starter.</p> <p>Must have attended an ISI Officials Administrative Judge clinic and passed the Timer, Clerk of Course, and Timing Judge USA Swimming certification tests with a composite grade of 80% or better prior to attending the referee clinic.</p> <p>Must have a letter of recommendation from a current Referee who has been certified for the prior 24 months as a Referee.</p> <p>Attend an ISI Officials Referee clinic and pass the Officials – Referee USA Swimming Certification test with a grade of 80% or better.</p>	<p>On deck written evaluation by a Trainer for a total of 6 sessions at no less than 3 sanctioned meets with at least 2 different Trainers.</p> <p>Evaluations must be signed by a Trainer and the Meet Referee. Signed evaluations must be sent by the Trainee to the ISI office. The Trainee session will also be listed by the Meet Referee in the Meet Sanction Report sent to the ISI office.</p> <p>The temporary ISI certification/session card should be used as proof of clinic attendance for training. All on-deck training sessions will count toward the minimum session requirements for Annual Renewal.</p> <p>ISI certification/session card will be issued by the Official’s Charirman or their designee after notification by the ISI office that on-deck training requirements and completion of the USA Swimming certification test have been met.</p>	<p>10 sessions are required to be worked during the calendar year; 6 of these sessions must have been as a Starter or Referee with at least 1 of these as Referee.</p> <p>Must take the Re-certification – Referee test sometime during the even numbered calendar years with a score of 80% or better or attend a re-certification clinic offered by the ISI Officials Committee. If the initial test was taken in the even numbered year, the re-certification test is not required for that year.</p> <p>Must complete 6 ISI approved Continuing Education Units during the calendar year prior to re-certification.</p>

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*Education & Training, Evaluation and Certification Notes:

1. All on-deck Trainers must be certified for a period of not less than 12 months in the position they are training. Assignment of an on-deck Trainer must be approved by the Meet Referee.
2. All on-deck training sessions must be completed at USA Swimming sanctioned meets (including, but not limited to, ISI sanctioned and approved meets). For an ISI approved meet, the Trainer must be a qualified ISI Official and the Meet Referee must be a USA Swimming certified official.
3. A session is defined as being at least 2 hours long and must include each of the strokes. It is the responsibility of the trainer and meet referee to adhere to this definition.
4. Stroke & Turn Trainees shall perform in the full capacity of the position, including making disqualification calls, during all on-deck training sessions. However, the Trainer shall approve all Trainee disqualifications (similar to a Chief Judge position). One Trainer may evaluate multiple trainees during the same session upon the approval of the Meet Referee. The Trainer may also make disqualification calls within the assigned jurisdiction of the Trainee(s).
5. Trainee certification occurs and is effective upon successful completion of the Officials Clinic and receipt of an ISI temporary session card. Trainees will have a T-prefix next to their position abbreviation. Any Trainee who, upon a retrospective review, has been found to have failed to meet the minimum standard(s) for **Education & Training** may have their Trainee certification revoked and may be subject to disciplinary action.
6. Position certification occurs and is effective upon completion of the on-deck training evaluations, successful completion of the USA Swimming certification test and receipt of an ISI certification/session card. Any certified official who, upon a retrospective review, has been found to have failed to meet the minimum standard(s) for **Evaluation & Certification** may have their certification revoked and may be subject to disciplinary action.
7. Prospective clinic candidates may request pre-approval from the Official's chairman or their designee to attend a clinic. Pre-approval is defined as documentation that the candidate has met the minimum criteria to be eligible to attend the ISI officials' clinic for the position requested.
8. Referees who have completed their referee training are deemed to have satisfied all their training requirements only after they have satisfied the training requirements for Administrative Judge as well.
9. Officials in a trainee status, other than Stroke & Turn, are considered qualified officials for that position unless their training status has been revoked. In other words, a Starter-Trainee maybe considered the Starter for a meet as a Trainee if under supervision by an official certified as Starter for at least 1 year. A Referee-Trainee may be a Deck Referee for a meet as a Trainee if under supervision by a Referee who has been certified for at least 1 year, however, the Referee-Trainee cannot be the Meet Referee nor be responsible for a meet.
10. ISI Referee Continuing Education Units:
 - a. Meet Referee for an 'on schedule' meet – 2 CEUs. (Administrative referee also qualifies for 2 CEUs).
 - b. Attend officials briefing and work in any capacity at an ISI Championship meet (Regional Champs, Age Group Champs, Senior Champs) – 3 CEUs per session.
 - c. Attend an ISI officials referee training clinic – 3 CEUs
 - d. Serve as an ISI officials clinic instructor – 3 CEUs
 - e. Attend a re-certification clinic – 3 CEUs
 - f. Attend other ISI sponsored events approved for credit by the Officials Committee.